

GIVING CREDIT IN RESEARCH: Examples for a Bibliography

Part I – Print and Other Non-Electronic Resources

A bibliography is a list of sources used in producing a work, usually a paper or research study. It usually appears at the end of a project on a separate page, and is arranged alphabetically by main entry (i.e., author or other first component excluding initial article). The list is typically double-spaced, the second and subsequent lines of each entry indented by 5 spaces or ½ inch (hanging indent). Titles are either *italicized* or underlined. Footnote format is given in Part II. Most of these forms come from Modern Language Association manuals. For further examples of both MLA (humanities) and APA (scientific) citation styles see the excellent "Bibliography Style Handbook" <<http://www.english.uiuc.edu/cws/wworkshop/bibliostyles.htm>> from the Writer's Workshop at the University of Illinois, Urbana-Champaign. See also the Scott Foresman page on APA style <http://occ.awlonline.com/bookbind/pubbooks/airston_awl/chapter4/custom2/deluxe-content.html> and the American Psychological Association page on citing electronic sources <<http://www.apa.org/journals/webref.html>>. For government documents there is a good site at the University of Memphis Library: Uncle Sam - Brief Guide to Citing Government Publications <<http://www.lib.memphis.edu/gpo/citeweb.htm>>.

ONE AUTHOR

Lastname, Firstname. Title. Place: Publisher, date.

Jones, Jim. How I Created the People's Temple. San Francisco: People's Temple Press, 1972.

Same name after first entry

---. Title. Place: Publisher, date.

---. How I Destroyed the People's Temple. Georgetown, Guyana: People's Temple Press, 1978.

TWO OR THREE AUTHORS

Lastname, Firstname, [SecondLastname, Firstname] and LastFirstname Lastname. Title. Place: Publisher, date.

Jones, Jim, and Carol Thomas. Guyana: A Great Place to Settle Down. Los Angeles: Angel Press, 1976.

Jones, J., Darling, C.W., and Carol Thomas. Guyana: A Wonderful Place to Leave. Los Angeles: Devil Press, 1975.

MORE THAN THREE AUTHORS (In this citation et al. means "and others")

Lastname, Firstname, et al. Title. Place: Publisher. date.

Torrigno, Mario, et al. How to Win Every Legal Battle You Fight. Pacifica, Calif.: Legal Battle Press, 1989.

ANONYMOUS

Title. Place: Publisher, date.

Jimson Weed. Reno: Weed Publishing, 1998.

CORPORATE/ASSOCIATION AUTHOR

CorporateAuthor. Title. Place: Publisher, date.

People's Temple. How We Let Ourselves Be Abused. San Francisco: People's Temple Press, 1975.

PART OF A BOOK (Start with the name of the person who wrote the foreword, preface, etc.)

Lastname, Firstname. Foreword/Preface/etc. Title. By Firstname Lastname. [book's author] Place: Publisher, date. Pages.

Pepin, Ronald E. Foreword. The Saints of Diminished Capacity: Selected Poems, 1972-1997. By Charles Darling. Hartford: Capital Press, 1997. ii-ix.

TRANSLATED WORK

Borges, Jorge Luis. Ficciones. Trans. Anthony Kerrigan. New York: Grove Press, 1962.

EDITED WORK

Clement, Jane C., ed. Collected Works of Clint Eastwood. Carmel: Make My Day Press, 1997.

WORK IN AN ANTHOLOGY

Lastname, Firstname. "Selection." Title. Ed. Firstname, Lastname. Place: Publisher: date. Pages.

Munro, Alice. "The Turkey Season." In Another Part of the Forest: An Anthology of Gay Short Fiction. Ed. Alberto Manguel and Craig Stephenson. New York: Crown, 1994. 84-111.

GENERAL ENCYCLOPEDIA ARTICLE (no place or publisher necessary)

Lastname, Firstname. [if known] "ArticleTitle." EncyclopediaTitle. Ed.

Harlow, Henry Robert. "Drawing." Encyclopaedia Britannica: Macropaedia. 1988 ed.

OTHER MULTIVOLUME REFERENCE

"The Mbuti." Peoples of the Earth. Ed. Cerise MacDonald. 20 vols. New York: Grolier, 1975.

MAGAZINE or NEWSPAPER ARTICLE

Lastname, Firstname. "ArticleTitle." JournalTitle, day Month year [or] volume. number [for newspaper include edition if relevant] : page[s]. [for newspapers include section with page, e.g. G3]

Kennedy, David M. "Victory at Sea." Atlantic Monthly, March 1999: 51-76.

Christie, John S. and Susan Washington. "Garcia Marquez's Faulknerian Chronicle of the Death Foretold." Latin American Literary Review 13.3 (Fall 1993): 21-29.

Campbell, Susan. "Are We So Very Different?" *Hartford Courant* 1 Dec. 1996, first ed.: A1+.
"What's a Hoatzin?" *Newsweek* 27 Sept. 1993: 72-73.

For a review

Williams, Larry. "Powerful Urban Drama Builds in Bells' Tense 'Ten Indians'." Rev. of *Ten Indians*, by Madison Smartt Bell. *Hartford Courant* 1 Dec. 1996: G3.

LEGAL DOCUMENT

Don't set off titles of laws or acts with underlines, italics or quote marks, but you may abbreviate titles, with the works cited by section and the years added if relevant: 21 US Code. Sec. 1401a. 1988 ; US Const. Art. 1, sec.1.

Driving a Professor Crazy Act of 1996. Publ. L. 100-418. 14 Nov. 1996. Stat. 99.1496.

[Public Law number. Enactment date. Statutes at Large cataloging number.]

Kaun v. Library of California. 154 USPQ 677. CA Supr. Ct. 1999.

[This case is described in the United States Patent Quarterly, page 677 of volume 154]

MAP or CHART

Title. Chart/Map. Place: Publisher, date.

The Physical World. Map. New York: Rand McNally, 1993.

GOVERNMENT PUBLICATION

Government Agency. *Title*. Place: Publisher, date.

US Bureau of the Census. *1990 U.S. Census of Population and Housing*. Washington: GPO, 1990.

OTHER NON-ELECTRONIC SOURCES

SPEECH

Lastname, Firstname. "Speech title." Sponsoring Organization. Site: City. date Month year.

King, Martin Luther, Jr. "I Have a Dream." March on Washington. Lincoln Memorial: Washington. 28 August 1963.

INTERVIEW

Lastname, Firstname. Personal interview. day Month year.

Brown, Willy. Personal interview. 4 Nov. 1999.

CORRESPONDENCE

Lastname, Firstname. Letter to Firstname Lastname. date Month year.

Frost, Robert. Letter to John Fitzgerald Kennedy. 5 Dec. 1960.

Angelou, Maya. Letter to the author. 25 Dec. 2001. [for a letter you received]

FILM or VIDEO

Title. Dir. Firstname Lastname. Filmdistributor, date.

The Wizard of Oz. Dir. Victor Fleming. Loew's Incorporated, 1939.

[For a videotape of a previously distributed film add the term videocassette, videodisc, DVD, or other appropriate description after the title and the production year after the director's name. Name the video distributor and date rather than the film distributor.

The Wizard of Oz. DVD. Dir. Victor Fleming. 1939. MGM/UA Home Video, 1989.

TV or RADIO PROGRAM

(To the extent that a narrator, director, producer, performer, etc. are known, they may be added to the citation with abbreviated title, e.g. Narr., Dir., Prod., Perf., etc., before the name.)

Lastname, Firstname. [as appropriate] Title. [Other information as known]. Production Company.

LocalChannelName, Place, day Month year.

Schneider, Pamela. Interview. Seniors: What Keeps Us Going. With Linda Storrow. NPR. WNYC. New York. 11 July 1988.

Sixty Minutes. CBS. KPIX, San Francisco. 3 January 1999.

GIVING CREDIT IN RESEARCH: Examples for a Bibliography

Part II – Electronic Resources

A bibliography is a list of sources used in producing a work, usually a paper or research study. It usually appears at the end of a project on a separate page, and is arranged alphabetically by main entry (i.e., author or other first component excluding initial article). The list is typically double-spaced, the second and subsequent lines of each entry indented by 5 spaces or ½ inch (hanging indent). Titles are either *italicized* or underlined.

Sources on the Web that you use in your research include organization web pages, scholarly projects, reference databases, the texts of books, articles in periodicals, and professional and personal sites. Entries in a “Works Cited” list for such sources contain as many items from the list below as are relevant and available. Following this list are sample entries for some common kinds of web resources.

MLA suggests giving the following information for online sources, including as many items from the list below as are relevant and available

1. Name of the author, editor, compiler, or translator of the source (if available and relevant), reversed for alphabetizing and followed by an abbreviation, such as ed., if appropriate
2. Title of a poem, short story, article, or similar short work within a scholarly project, database, or periodical (in quotation marks); or title of a posting to a discussion list or forum (taken from the subject line and put in quotation marks), followed by the description Online posting
3. Title of a book (underlined)
4. Name of the editor, compiler, or translator of the text (if relevant and if not cited earlier), preceded by the appropriate abbreviation, such as Ed.
5. Publication information for any print version of the source
6. Title of the scholarly project, database, periodical, or professional or personal site (underlined); or, for professional or personal site with no title, a description such as Home page
7. Name of the editor of the scholarly project or database (if available)
8. Version number of the source (if not part of the title) or, for a journal, the volume number, issue number, or other identifying number
9. Date of electronic publication, of the latest update, or of posting
10. For a work from a subscription service, the name of the service and--if a library is the subscriber--the name and city (and state abbreviation, if necessary) of the library
11. For a posting to a discussion list or forum, the name of the list or forum
12. The number range or total number of pages, paragraphs, or other sections, if they are numbered
13. Name of any institution or organization sponsoring or associated with the Web site
14. Date when the researcher accessed the source
15. Electronic address, or URL, of the source (in angle brackets<>); or, for a subscription service, the URL of the service's main page (if known) or the keyword assigned by the service, e.g. for AOL

Humanities Style (MLA)

Author's Last Name, First Name. "Title of Document." Title of Complete Work [if applicable].
Document date or date of last revision [if different from access date]. <Protocol and address [URL],
access path or directories> (date of access).

Scientific Style (APA)

Author's Last Name, Initial(s). (Date of document [if different from date accessed]). Title of document.
Title of complete work [if applicable]. Version or File number [if applicable]. (Edition or revision [if
applicable]). Date of access. <Protocol and address [URL], access path, or directories>.

ARTICLES IN A LIBRARY SUBSCRIPTION DATABASE

Lastname, Firstname. "Title of Article." *Periodical*Title Vol.no. Issue Date: page(s). Service used.
Location accessed. Access date. <URL of service used>. [Note do not use URL of the actual article]
Anderson, J. "Keats in Harlem." *New Republic* 204.14 8 Apr. 1991: 27. EBSCO. Bessie Chin Library,
Larkspur, CA. <<http://search.epnet.com/>> (29 Dec. 2001).

WEB SITE

A Guide to for Writing Research Papers Based on Modern Language Association (MLA) Documentation.
Humanities Department and Arthur C. Banks, Jr. Library, Capital Community College, 31 May
2000. <<http://ccc.comnet.edu/mla.htm>> (28 Mar. 2002).

ARTICLE IN AN ONLINE DATABASE

Lastname, Firstname, "Title of Article." Title of Encyclopedia. Version or edition. Date of publication.
Name of Publisher. Date of access. <URL of service>. [Note do not use URL of the actual article]
Wharton, Annabel Jane. "Byzantine art." World Book Online. Americas ed. 2002. World Book, Inc.
<<http://worldbook.online.com>> (29 Mar. 2002).

SCHOLARLY PROJECT

The Avalon Project: Articles of Confederation. 31 Dec. 1969 [1996]. The Avalon Project at Yale Law School. <<http://www.yale.edu/lawweb/avalon/artconf.htm>> (29 Mar. 2002).

PERSONAL WEB SITE

Jascot, John. Home page. <<http://ccc.commnet.edu/faculty/~jascot/jascot.htm>> (28 Mar. 2002).

BOOK PUBLISHED ONLINE

Du Bois, W. E. B. *The Souls of Black Folk*. Chicago: A.C. McClurg & Co.; [Cambridge]: University Press John Wilson and Son, 1903; Bartleby.com, 1999. <www.bartleby.com/114/> (28 Mar. 2002).

POEM

Blake, William. "Earth's Answer." Dove Cottage. <<http://www.dovecottage.com/Blake/Earth's%20Answer.html>> (28 Mar. 2002).

ARTICLE IN AN ONLINE JOURNAL

Fitter, Chris. "The Poetic Nocturne: From Ancient Motif to Renaissance Genre." *Early Modern Literary Studies* 3.1 (Sept. 1997): 61 pars. <www.humanities.ualberta.ca/emls/03-2/fittnoct.html> (28 Mar. 2002).

E-MAIL, LISTSERV, AND NEWSLIST CITATIONS

Lastname, Firstname. "Subject Line from Posting." Online posting. address of the listserv or newlist, date.

(For personal e-mail listings, the address may be omitted.)

Bruckman, Amy. "MOOSE Crossing Proposal." Online posting. mediamoo@media.mit.edu, 24 Apr. 1998.

Thomson, Barry. "Virtual Reality." Personal e-mail. 25 Jan. 1995.

IN-TEXT CITATIONS

Sources, whether print, online or in any other form, are acknowledged in the body of the text as follows: ... text (Lastname page). Where there is no page or paragraph number available use last name only.

For a work with no author use the title, abbreviated if necessary to two or three words, as follows: ... text ("Titleword(s)" page).

Works on the web are cited just like print works. For any type of source, you must include information in your text that directs readers to the correct entry in the "Works Cited" list. Web documents generally do not have fixed page numbers or any kind of section numbering. If your source lacks numbering, you have to omit numbers from your parenthetical references. If your source includes fixed page numbers or section numbering (such as numbering of paragraphs), cite the relevant numbers. Give the appropriate abbreviation before the numbers: "(Adams, pars. 9-10)." (Pars. is the abbreviation for paragraphs). For a document on the Web, the page numbers of a printout should normally not be cited, because pagination may vary in different printouts.

FROM ANY SOURCE WITH AN AUTHOR

According to many researchers in the field of genetic engineering, behavior control would be a reality by the turn of the century (Feinberg 95).

FROM ANY SOURCE WITHOUT AN AUTHOR

Shells were used as currency in many Mediterranean countries in the pre-Christian era ("Money" 86)

FOOTNOTES & ENDNOTES

Footnotes appear at the bottom of the page four lines below the last textual line. Single-space each entry; double space between entries. Indent first line by five spaces, and continue the next at the left edge.

Endnotes appear at the end of the entire text on a separate page, numbered in order of their occurrence.

GENERAL FORM

^xFirstname Lastname. Title (Place: Publisher, date) page(s).

SUBSEQUENT USE OF THE SAME SOURCE

^xLastname, page(s).